



Asian Boxing Confederation

2011 ASBC Four Major Continental Boxing Events

Bidding Guidelines

June 2010

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Introduction

The bidding process for

1. **2011 ASBC Asian Junior Boxing Championships**
2. **2011 ASBC Asian Elite Men's Boxing Championships**
3. **2011 ASBC Asian Cup Women's Boxing Tournament**
4. **2011 ASBC Asian Elite Women's Boxing Championships**

is open for the National Federations in Asia who wish to host the event to propose a bid. For further information on the events, please refer to the Event Facts and Bid Submission Guidelines below.

The National Federations who are interested to propose a bid should send the Letter of Intent (LOI) to ASBC head office by **no later than August 31, 2010**.

The completed bid file should be submitted to the ASBC by **September 30, 2010**.

ASBC will announce the final decision during the ASBC EC meeting in Busan on **November 4, 2010**.

Time-line for the Bidding Process

Date	Process
August 31	Deadline for Letter of Intent to be sent to ASBC
September 30	Deadline of receiving bid files
November 4	Announcement of the host cities of the aforementioned four events during ASBC EC Meeting

Submission details:

The Letter of Intent Form and the bid document must be submitted to ASBC either by e-mail, post or fax to the following address:

ASBC – Asian Boxing Confederation

Jia 2-3, Tiyuguan Road, Chongwen District, Beijing 100061, China

E-mail: asbchqs@yahoo.com

Telephone: +86 10 8718 2959, **Fax:** +86 10 8718 2925

I Event Information

Table below highlights the main information of the event:

1) Event rules and regulations

i. 2011 ASBC Asian Junior Boxing Championships

Event date:	March - April, 2011 (exact dates to be confirmed)
Weight Categories:	Junior boys and girls boxers will participate in 13 weight categories: 46 kg, 48 kg, 50 kg, 52 kg, 54 kg, 57 kg, 60 kg, 63 kg, 66 kg, 70 kg, 75 kg, 80 kg, +80kg.
Competition Format:	The competition consists of three (3) rounds of two (2) minutes each with one (1) minute break in between the rounds.
Age Classification:	Boxers between the ages of 15 and 16 will be eligible to participate.
Number of Event Days:	To be confirmed based on number of entries
Competition Days:	To be confirmed based on number of entries

ii. 2011 ASBC Asian Elite Men's Boxing Championships

Event date:	Last week of June, 2011 (exact dates to be confirmed)
Weight Categories:	Boxers will participate in 10 weight categories: 46 - 49kg, 52kg, 56kg, 60kg, 64kg, 69kg, 75kg, 81kg, 91kg, +91kg
Competition Format:	The competition consists of three (3) rounds of three (3) minutes each with one (1) minute break in between the rounds.
Age Classification:	Boxers between the ages of 19 and 34 will be eligible to participate. Youth boxers aging 17-18 may also participate.
Number of Event Days:	To be confirmed based on number of entries
Competition Days:	To be confirmed based on number of entries

iii. 2011 ASBC Asian Cup Women's Boxing Tournament

Event date:	April -May, 2011 (exact dates to be confirmed)
Weight Categories:	Women Boxers will participate in 10 weight categories: 45-48 kg, 51 kg, 54 kg, 57 kg, 60 kg, 64 kg, 69 kg, 75 kg, 81 kg, +81 kg
Competition Format:	The competition consists of four (4) rounds of two (2) minutes each with one (1) minute break in between the rounds.
Classification:	Boxers ranked Top Four in AIBA Asian ranking will be eligible to participate.
Number of Event Days:	Maximum 5 days
Competition Days:	Maximum 3 competition days
Prize Money	Gold and silver medalists should be rewarded.

iv. 2011 ASBC Asian Elite Women's Boxing Championships

Event date:	October - November , 2011 (exact dates to be confirmed)
Weight Categories:	Women Boxers will participate in 10 weight categories: 45-48 kg, 51 kg, 54 kg, 57 kg, 60 kg, 64 kg, 69 kg, 75 kg, 81 kg, +81 kg
Competition Format:	The competition consists of four (4) rounds of two (2) minutes each with one (1) minute break in between the rounds.
Age Classification:	Boxers between the ages of 19 and 34 will be eligible to participate. Youth boxers aging 17-18 may also participate.
Number of Event Days:	To be confirmed based on number of entries
Competition Days:	To be confirmed based on number of entries

2) Air travel requirements and Accommodation

It is ASBC requirement for the Organizing Committee to pay for any air travel and accommodation for a minimum of the following persons:

ASBC President, ASBC staff, TD and ITOs and Neutral R/Js

AIBA President and AIBA Executive Director (if they will attend)

The bidding city should guarantee to cover these tickets and accommodation in the bidding file. All details should be as per to the Host City Agreement.

3) Per Diem payment

It is ASBC requirement for the Organizing Committee to pay the Per Diem for the TD, ITOs and all R/Js. All details should be as per to the Host City Agreement.

The bidding city should guarantee to cover this Per Diem in the bidding file.

4) In-Competition Anti-doping Tests

It is AIBA and ASBC requirement for the Local Organizing Committee of an event to plan and execute the in-competition anti-doping tests. All the anti-doping tests carried out during the competition should adhere to the AIBA Anti-Doping Rules.

The Organizing Committee is liable for all the cost of all in-competition testing.

5) Swiss timing

The live-scoring systems for all ASBC events are provided by Swiss timing. It is compulsory for the Organizing Committee to work with Swiss Timing in order to provide live scoring system for the entire event, including but not limited to R/Js scoring system.

The Organizing Committee is liable for all the cost of setting up, operating and maintenance of all Swiss Timing services.

6) Equipment

Rings - The Local Organizing Committee should use only rings manufactured by one of the AIBA Official Licensees and follow the Ring Specification on the latest AIBA Technical and Competitions Rules.

The Organizing Committee is liable for all the costs involved in the ring purchase for competition and training rings.

Gloves, Head-guards and Bandages - The Local Organizing Committee should use only gloves and head-guards manufactured by one of the AIBA Official Licensees.

Please visit the AIBA website (www.aiba.org) for the updated list of Licensees and specifications of equipments

7) Host Broadcaster

Provided that the Local Organizing Committee is able to obtain TV Coverage, the LOC is liable to arrange the broadcaster to supply a copy of the telecast signal to ASBC via satellite at **no charge** for retransmission internationally and a set of TV feed in Beta tapes including all session of events.

8) "Any National Federation:

- (A) who is currently serving a period of temporary suspension imposed by the AIBA Executive Committee;
- (B) who is currently serving a period of suspension imposed by a decision of the AIBA Disciplinary Commission or the AIBA Appeals Commission; or
- (C) who is currently involved in any disciplinary or legal proceedings against AIBA or brought by AIBA against the National Federation, whether under the Disciplinary Code, the jurisdiction of the Court of Arbitration for Sport, the jurisdiction of the Swiss courts or otherwise,

may **NOT** submit a bid to host the aforementioned four events."

II Bidding Guidelines- Bid Document

This section highlights the structure of the bidding document and the information that is expected from the bidding city. The guidelines outlined in this section should be used as a benchmark. If you have any additional information to add in each section please do so, and if necessary use the last section for any supporting information you would like to include in your bid.

1) Information on the Bidding City and Country

In order to have a better understanding of the bid, **the bidding file should contain the following information:**

- A. Rationale for hosting the qualifying event*
- B. The City selected to host the event (including the reasons for selection)
- C. Map of the City and Country
- D. Demographic information on the City and Country
- E. Description of previous sports events held in the City and Country at National, Provincial and Regional Levels (including annual sporting events)
- F. Other information

The bidding file should include the reasons the city and/or National Federation is motivated to host the event. Please highlight the main benefits hosting the event will have on the city and the country. Using specific examples, please explain the rationale for hosting the event including the reasons you should be selected as a host city.

2) Competition Venue

The host city is required to propose a competition venue including the following facility requirements:

- Field of Play (FOP) space for one (1) ring
- Meeting room space
- Office space
- Big screen(s) and a scoreboard
- Lounge Space for VIPs and Referee & Judges
- Sufficient locker rooms
- IT equipped rooms for press
- Anti-doping room
- Medical room for post-bout examination
- Others (*please specify*)

It is ASBC's requirement to have the competition venue within a maximum of **30 minutes (by car)** from the accommodation proposed.

Competition Venue

Distance from the hotel:	Average travel time from the hotel:
Distance from the training venue:	Average travel time from the training venue:

The bid document should include the competition venue selected for the event, with the specifications outlined in this document.

Please send an internal map of the competition venue with a drawing of the FOP including one (1) rings and specific measurements. The photos of the competition venue should also be provided for the interior and the exterior of the building.

3) Training Venue

ASBC requires the training facility to contain a minimum of one (1)* training rings. The training venue should have the necessary training equipment with reasonable space for effective training sessions.

The training venue also needs to be located close to the competition venue.

Please provide details of the training venue for the following:

Location:	Size:
Distance from the hotel:	Average travel time from the hotel:
Accessibility from the hotel:	Accessibility from the competition venue:
Additional comments:	

4) Accommodation

It is ASBC's requirement for the bidding city to designate **two (2) or three (3) different hotels** for the following participants:

- Athletes (Boxers) and Participating Team Officials
- ASBC Family (ASBC VIPs) and AIBA Family (AIBA VIPs)
- ITOs and Referees & Judges

The hotels selected should have the following information:

Athletes (Boxers) and Participating Team Officials:

- Room rate in Double and Single Occupancy in, at least, 3-star hotel
- All room rates should include 3 meals a day
- Free internet access or a designated room with multiple free internet connections

ASBC Family (All VIPs):

- Hotel should be a 4 or 5 star hotel
- AIBA President (if he will attend) and ASBC President should be accommodated in a suite.
- All the room should be single occupancy and include 3 meals a day
- Free internet access for all ASBC staff in their rooms

ITOs and Referees & Judges:

- Rooms for ITOs should be single occupancy, rooms for R/Js should be in double occupancy
 - Technical Delegate should be accommodated in a big room with separate meeting area.
 - All room should include 3 meals a day.
 - Free internet access or a designated room with multiple free internet connections
- a) **All hotels must be shown on a map indicating the distance (in km) to the competition venue, training venue and airport.**
- b) **All conditions on room rates or coverage must be specified in your bidding file.**
- c) **It is compulsory to have a minimum room rate to charge to Athletes and Team Officials within your bidding proposal for hosting the event. The costs of accommodation including 3 meals should be USD 30-50 per person for double occupancy and USD 40-70 for single occupancy.**

5) Transport

It is ASBC's requirement for the bidding city to arrange all complimentary local transportations for the following participants:

Athletes (Boxers) and Participating Team Officials:

- Free transport between nearest international entry point to the host city and the hotels.
- Free transport between the hotels, the competition venue and training facilities.
- The bidding city should provide the above transport plan for the whole period of the events (including 2 days before competition and 1 day after)

ASBC Family :

The bidding city should specify the type of transport that will be used for the following ASBC Family

- AIBA President (if he will attend), ASBC President
- All VIPs (as a group)
- ASBC staff

ITOs and Referees & Judges:

The bidding city should specify the type of transport that will be used for the ITOs and Referees & Judges.

A dedicated car should be provided to Technical Delegate.

6) Organizing Committee (OC)

The bidding city should submit an organizational structure of the organizing committee. The organizational structure should include the representatives of each National Federation executives and representatives from various social and governmental sectors in the country. You should also provide a timeline of when the personnel for each position should be employed.

Please use the diagram below as a benchmark for your organizational structure.



The bidding document should include the nomination of the Competition Manager (CM).

7) Marketing and Broadcasting Plan

Please define a marketing and sponsorship plan (if any), with specific reference to the following:

- Marketing Strategy
- Marketing Plan
- Sponsorship
- TV Rights Sales
- Ticket Sales
- Public Relations (PR)
- Promotion of the event

8) Host Fee

The minimum host right fee for

1. 2011 ASBC Asian Junior Boxing Championships is **USD 5,000** (five thousand).
2. 2011 ASBC Asian Elite Men's Boxing Championships is **USD 30,000** (thirty thousand).
3. 2011 ASBC Asian Cup Women's Boxing Tournament is **USD 20,000** (twenty thousand).
4. 2011 ASBC Asian Elite Women's Boxing Championships is **USD 20,000** (twenty thousand).

The final amount offered for the host right fee shall not be included in the bid file. The proposed fee should be presented in a sealed envelope at the final presentation at the ASBC Executive Committee meeting in Busan, Korea on November 4, 2010.

9) Government Support

As part of the bidding process, please **indicate the government support for your bid by providing the guarantee letter(s) from your Central and local Government.**

In support of the bid document, please provide two 'Guarantee' letters from the Central Government and the Local Government (Mayor). This letter should be addressed to ASBC, clearly stating the support of hosting the event with specific reference to the following:

- A. Provision of financial guarantee
- B. Guarantee for the rates of the hotel rooms
- C. Guarantee for the provision of visas (where necessary)
- D. Guarantee for any necessary support given to the organizing committee

10) Additional Proposals

The bidding city can include any additional information in support of their bid on the following areas:

- A. Supporting programs for participating boxers
- B. Additional programs for VIPs
- C. Programs for accompanying guests
- D. Opening ceremonies
- E. Award ceremonies

III Bidding Document Specifications

Submission guidelines

ASBC has the following specifications for the bid document:

- A. All contents should be written in English
- B. Graphics and color contents are permitted
- C. The Bid file should be presented as A4 size binder
- D. There should be five (5) copies of the original bid file submitted
- E. The bid file should also be in a CD-ROM format
- F. The bid file should be sent to ASBC offices in Beijing, in a sealed envelope

When compiling your bid document, please adhere to the structure outlined below. Your bid document should be received in the following order of chapters:

Table of contents:

Introduction:

- Chapter 1:** Information on the Bidding City and Country (including accessibility to the city and country)
- Chapter 2:** Competition Venue
- Chapter 3:** Training Venue
- Chapter 4:** Accommodation
- Chapter 5:** Transport
- Chapter 6:** Organizing Committee
- Chapter 7:** Event Management
- Chapter 8:** Marketing and Broadcasting Plan
- Chapter 9:** National Boxing Federation
- Chapter 10:** Host Fee
- Chapter 11:** Government Support
- Chapter 12:** Additional Proposals
- Appendix** *(Please including any supporting documents in this section i.e. Government Support Letters, written support from any organizations in support of your bid etc)*

Please note that you will need to provide sufficient information on each section with particular emphasis on areas concerning the competition and the event itself.